UNIVERSITY OF NORTH CAROLINA
CHARLOTTE

PHASED RETIREMENT PROGRAM
HALF-TIME WORK PLAN

Eligible Faculty Members who seek to enter the Phased Retirement Program of the University of North Carolina at Charlotte must submit as part of their Phased Retirement Application and Reemployment Agreement an approved Half-time Work Plan. The terms of this Plan will specify the exact duties to be performed by the Eligible Faculty Member on half-time employment, as well as any services, facilities, and support to be provided by his or her department and college during the period of phased retirement. Before the Eligible Faculty Member's Phased Retirement Application and Reemployment Agreement can be signed by the Provost, the Half-time Work Plan must be mutually acceptable to the Eligible Faculty Member and Department Chair/ Program Director and approved by the appropriate Dean.

Proposed Duties and Responsibilities (attach additional sheets as necessary):

Date: _____

Faculty Member: _____

Department/Program: _____

Terms of Half-time Employment (one semester at full-time or two semesters at half-time duties:

_____

_____

_____

_____

_____

Teaching:

Courses per semester (list titles and course numbers; note that summer curricula may not be offered to phased retirees):

_____

_____

Other teaching duties (including seminars, lectures, undergraduate and graduate advising, clinical or field supervision, mentoring, etc.):

_____

_____

Research:

Research and publication plans:

_____

_____

External grant and contract activities, laboratory supervision, and other research activities (Note that Participating Faculty Members will not be eligible to apply for University-Funded Faculty Development Programs, e.g., Faculty Research Grants, Curriculum and Instructional Development Grants, or Academic Program Improvement Grants):

_____

_____

_____

Service:

University College and Department committee assignments (cannot include Reappointment, Promotion, and Tenure Committees):

_____

_____

Professional association activities, outreach, and other service activities:

_____

_____

_____

Facilities and Equipment Provided:

Office Space: _____

Laboratory Space: _____

Clerical Assistance: _____

Computer and Other Equipment: _____

_____

_____

Other Agreed Provisions: _____

_____

_____

_____

Signatures:

Eligible Faculty Member Signature: _____ Date: _____

Chair/Director Signature: _____ Date: _____

Dean Signature: _____ Date: _____

Provost Signature: _____ Date: _____